

## Certifications are now live!

Click **Get Certified for 2026 Essence Healthcare MAPD Plan** to begin.

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### Before You Begin

You will need the following items to complete certification:

- Social Security Number
  - Errors & Omissions (E&O) Insurance Policy Information
  - AHIP Certification
  - W-9 Information
  - Banking Information (for payouts)
  - 30–45 minutes to complete training
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### Steps to Complete Certification

#### Step 1: Access the Certification Portal -

<https://producer.essencehealthcare.com/>

- Click on **Get Certified for 2026 Essence Healthcare MAPD Plan**.
- You will be redirected to **Producer Onboarding**.
- Confirm your personal information and enter your **Social Security Number** to allow NIPR to pull your Producer Database (PDB) Report.



**It looks like you aren't yet certified**



Before you can begin selling Essence Healthcare plans, you need to get certified as a producer.

[Get Certified for 2026 Essence Healthcare MAPD plan\(s\)](#)

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#### Step 2: Provide Required Information

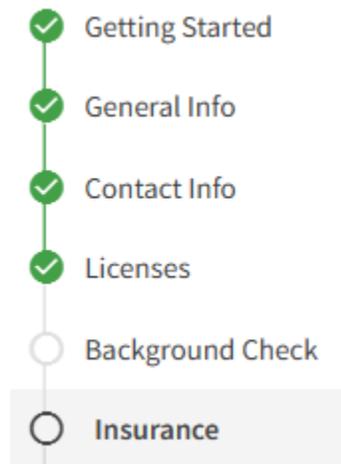
- Enter your personal/business information.
  - Upload your **E&O Policy**, **W-9**, and **banking information**.
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- Verify or upload your **AHIP Certification**.
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### Step 3: Background Check

- A background check will be initiated automatically via **Checkr**.
- Results may take anywhere from a few minutes to a day or more.
- You can proceed with onboarding while it processes.
- **Important:** Watch for emails from Checkr requesting additional info — respond quickly to avoid delays.

# Checkr



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### Step 4: Product Training

- Complete the **product-specific training** (approx. 30–45 minutes).
- Ensure all training modules show **Complete** before moving forward.

# Producer Onboarding

Please complete the form below. All fields are required unless marked optional. You must complete each step of the process before you can advance to the next one. Each completed step will show a green check mark. Click "Continue and Save" after you complete each step to save your progress in case you need to leave the site and return later.

- ✓ Getting Started
- ✓ General Info
- ✓ Contact Info
- ✓ Licenses
- ✓ Background Check
- ✓ Insurance
- ✓ AHIP
- ✓ Compliance Policies
- ✓ Sales Policies
- ✓ W9 Form
- ✓ Bank Info
- Product Training
- Sign Documents

[Return to Dashboard](#)

### Product Training

Before you can begin selling Essence, you'll need to complete the product training courses below:

 **Producer Onboarding Product Training** [Start Course](#)

[Previous](#) [Continue and Save](#)

## Step 5: DocuSign Forms

- After completing training, sign all **DocuSign agreements** provided.



### Review and continue

Message from Prod Producer, Lumeris  
Please complete our producer contract.

Please read the [Electronic Record and Signature Disclosure](#).

I agree to use electronic records and signatures. \*

[Change Language - English \(US\) ▾](#) [Other Options ▾](#) [Continue](#)

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### Step 6: Ready to Sell (RTS) Confirmation

- Once all steps are completed and background check clears, you will receive an **RTS confirmation email**.
- Do **not** market or sell Essence HealthCare plans until you receive RTS confirmation.